

**THE SCHOOL DISTRICT OF STURGEON BAY**  
**Regular Board of Education Meeting**  
**Wednesday, October 17, 2018**  
**Sturgeon Bay High School Library**

6:30 P.M.      Work Session

Sturgeon Bay Board Room

**CALL TO ORDER:**

1. Call to order at 6:30 PM
2. Roll Call: Hooker, Jennerjohn, Miller, Stephens & Holland. Excused: Alger, Chisholm, Hougaard & Jennerjohn
3. Motion to Adopt Agenda: Stephens/Holland. Motion carried unanimously.

**OPERATIONS**

1. Budget review & discussion-information presented by Business Manager Holtz. General Aid Certification is provided by the Department of Public Instruction by October 15. No action taken.
  2. Adjourn: Motion Stephani/Stephens at 6:59 PM. Motion carried unanimously.
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7:00 P.M.      Board of Education Meeting

Sturgeon Bay High School Library

**CALL TO ORDER:**

1. Call to order at 7:06 PM
2. Roll Call: Hooker, Stephani, Chisholm, Miller, Stephens, & Holland. Excused: Alger, Hougaard & Jennerjohn
3. Motion Stephens/Miller to adopt the agenda as presented. Motion carried unanimously.

**PUBLIC HEARING ON 2018-2019 SCHOOL DISTRICT BUDGET**

**PUBLIC PARTICIPATION SECTION—ALSO KNOWN AS AUDIENCE TO VISITORS AND DELEGATIONS** *(As noted in Board Policy 0167.3 Public Participation at Board Meetings):*

**STUDENT COUNCIL REPRESENTATIVE REPORT:** Ms. Tess reported that student council members volunteered at the Century Ride to raise funds for student council. Homecoming just occurred. Talent Show is right before Christmas break. Cash for caps raised 135.00 for Adopt a Soldier. Along with the financial donation, students will be going to help pack Thanksgiving packages next week.

**RECOGNITION:**

Parent/Community Volunteers are recognized in the month of October. Sturgeon Bay Soccer Club Volunteer Youth Coaches as well as Matt Knapp – Volunteer Soccer Coach & Announcer were recognized.

**MINUTES:** Motion by Stephani/Holland to approve the Regular Meeting of September 19, 2018 and the Learning Session of Oct. 3, 2018 Motion carried unanimously.

**BILLS:** Motion: Stephens/Holland to approve the September board bills. Motion carried unanimously.

**CONSENT AGENDA:**

1. **Grants and Donations** – Fork Farms donated a vertical classroom greenhouse station to TJ Walker Middle School teacher Mrs. Lasee. The Red Room donated \$100 to the high school volleyball program. The Knights of Columbus donated \$427.52 to our special education program for students with intellectual disabilities. A motion to approve the donations is recommended.
2. **Resignations** – Patricia McCarthy has resigned from the part-time teacher position she started at Sunrise Elementary School at the beginning of this year. Kori Franz resigned from her Special Education Teacher position at Sunset School. A motion to formally accept the resignation is recommended.

Motion: Miller/Stephens to accept the consent agenda items as presented. Motion carried unanimously.

**OPERATIONS AGENDA:**

1. Consent Agenda items requiring attention (if any): none
2. Approve 2018-2019 Budget: Business Manager Holtz presented a summary of the budget spreadsheets. After discussion, motion by Stephens/Holland to approve the 2018-2019 budget as presented. Motion carried unanimously.
3. Approve December 2018 Tax Levy (for calendar year 2019): Motion by Miller/Stephani to approve the December 2019 Tax Levy for the 2018-2019 Fiscal Year at \$9,040,168.00. Motion carried unanimously.
4. Approve Line of Credit: Motion by Stephens to approve renewing our line of credit of up to \$1 million with Nicolet National Bank for short term cash flow purposes during the 2018-2019 school year. Motion carried unanimously.
5. Notice Board of Education Election on April 2, 2019. The three board members whose terms of office will expire in April of 2019 are Scott Alger, Beth Chisholm, and Chad Hougaard. Declarations of Candidacy and Campaign Registration Statements will be available in the School District Office at 1230 Michigan Street during regular school hours starting Monday, December 3, 2018. The Declarations of Candidacy and Campaign Registration Statements must be filed in the District Office no later than 5:00 P.M. on Wed., January 2, 2019.
6. Appoint Assistant Board Clerk; Motion by Holland/Stephens to appoint the District Administrator as Assistant Board Clerk to assist with the collection of Board of Education election documents. Motion carried unanimously.
7. Approve Memorandum of Understanding with Counseling Associates of Door County to provide Mental Health/Behavioral Health Services at the Elementary Level: Tabled
8. Approve Strength and Conditioning Coach: Motion by Chisholm/Holland to approve Mr. Nick Lee as our Strength and Conditioning Coach. Motion carried unanimously.
9. 2019-2020 School Year Calendar Update: Information presented. No action taken.
10. Reports:
  - a. Legislative-none
  - b. CESA-none
  - c. Committee/Seminars-none
  - d. Administrative Reports presented.
  - e. Business Manager reports presented.
  - f. Superintendent report presented.

11. Motion: Holland/Stephens to adjourn at 8:41 PM. Motion carried unanimously.

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_